



# YOUR GUIDE TO *Selling* with JBF Texoma

## How does it work? >>>



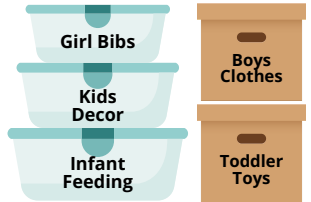
**STEP 1: REGISTER ONLINE**



**STEP 2: GATHER + PREP WITH THIS GUIDE**



**STEP 3: RESERVE YOUR DROP-OFF APPOINTMENT**



**STEP 4: DROP OFF DURING APPT**

**\*DROP-OFF APPOINTMENT RESERVATIONS WILL OPEN JANUARY 3, 2024**



**STEP 5: VIEW YOUR SALES LIVE!**



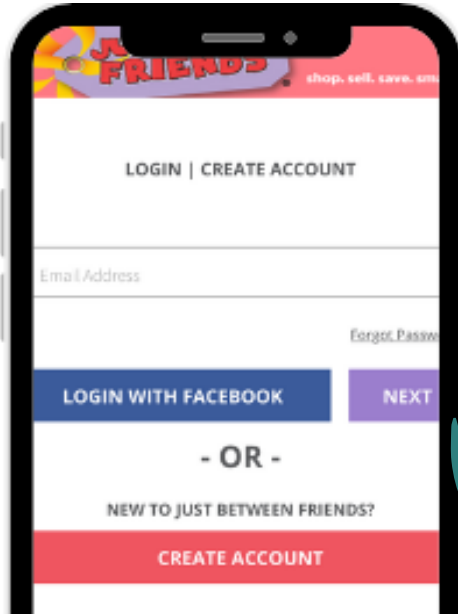
**STEP 6: GET PAID 60% OF YOUR SALES**



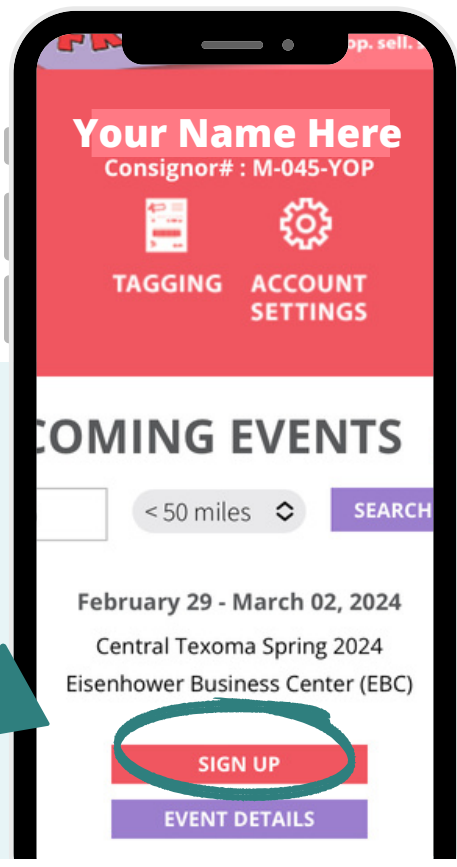
# How to Register

## Become a Seller:

Login or Create JBF Profile



**CLICK HERE**



## Add the Texoma Sale to Your Events:

Click **SIGN UP** to add our Spring Sale  
This allows us to include your tags in our inventory



## Pay Consignor Fee & Schedule Appts



Pay Consignor Fee



Schedule Drop Off & Pickup Times



View Terms & Policies



Pick Presale Shopping Time



[texoma.jbfsale.com](http://texoma.jbfsale.com)



[Consignor Community Group](#)



[Instagram](#)

Become a Team Member



Become a Valet Tagger



Consignor Challenge



## Earn 100% of your First \$100

Your 5 items must be clean, compliant with our Safety & Recall standards & all 5 items MUST SELL. To be eligible, tell us at Drop Off that you've brought 5 of these items.



Bring **FIVE** of the items listed to earn an **EXTRA BONUS** on your consignor check!

**CRIB  
HIGH CHAIR  
SIT IN BABY WALKER  
SIT IN EXERSAUCCER  
SIT IN JUMPAROO  
MAMAROO**

**STROLLER  
STROLLER WAGON  
CAR SEAT  
PACK & PLAY  
BASSINET  
BEDSIDE SLEEPER**

**BABY SWING  
RIDE ON MOTOR CAR  
FULL SIZE PLAY KITCHEN  
FULL SIZE OUTDOOR  
PLAYHOUSE**

Items that do not qualify: umbrella stroller, booster car seats, booster high chairs, clip on high chairs, portable high chairs, doorway jumpers/swings, push walkers.



# Gather Items

## Check all over your home!

### Bedrooms

- clothing + shoes
- lamps + rugs
- gliders + rockers
- boppies + monitors

### Closets

- sheets + towels
- diapers + new supplies
- step stools
- pillows + blankets
- maternity wear

### Playrooms

- puzzles + games
- dress up + costumes
- instruments
- gaming systems

### Bathrooms

- diaper disposal systems
  - bath toys + supplies
  - newborn tubs
- ...and check the garage!



### Have any of these hot-selling items?

#### Large toys

- exersaucers
- rockers
- play kitchen sets
- tool bench play sets

#### Furniture

- toddler beds
- dressers + bassinets
- rockers + bouncers
- changing tables

#### Feeding supplies

- new pacifiers
- dishes + lunch boxes
- sippy cups + booster
- safety items

#### Outdoor toys

- bikes + trikes
- scooters + skates
- ride-on toys
- playhouses

## 2024 ITEM LIMITS

**JUNIORS CLOTHING**



**15** TAGS

click [HERE](#) for a list of accepted brands



[texoma.jbfsale.com](http://texoma.jbfsale.com)



[Consignor Community Group](#)



[Instagram](#)



# JBF Quality Standards



## Why Inspecting Matters

It is our mission to provide quality and safe items for our shoppers. **Every consignor is responsible for inspecting each item before Drop Off** to ensure they follow our quality and safety standards below:

### Clean

All items in great condition - free of stains, rips & odors

### Complete

All pieces are included & in working order

### Current

All items are in current season & priced appropriately

### Compliant

All items have been checked w/ safety & recall guides





# JBF Safety Standards

Just Between Friends is dedicated to keeping families safe. That's why we want you to have up-to-date information on safety and recalls for items you're still using and for items you want to sell at JBF. As a Seller, **it is your responsibility to check all of your items for recalls**. If an item is recalled, it cannot be sold at JBF. If you've installed the recall repair, it is safe to use and sell at JBF. **For the most up to date recall information, [CLICK HERE](#)**

## Top Safety Alerts



Mockingbird Single & Single-to-Double Strollers



UPPAbaby All-Terrain RIDGE Jogging Strollers



Boppy Lounger



4moms MomaRoo & RochaRoo



Summer Infant Baby Bather



Chico Polly High Chairs



Infantino Infant Carriers



All Crib Bumpers (mesh included)



All Incline Sleepers



Macleran Strollers



B.O.B. Strollers

# Safety Matters



## CAR SEATS: WAIVER REQUIRED

All Car Seats must be checked for recalls before selling at JBF. [www.cpsc.gov/Recalls](http://www.cpsc.gov/Recalls) A completed **Car Seat Waiver** is required for all car seats and booster seats.



## CRIBS: WAIVER REQUIRED

All Cribs made before **June 28, 2011** are no longer considered safe for infants. For cribs manufactured on or after the date above, a completed **Crib Waiver** is Required.

**Click  
 HERE  
 to Print  
 Waivers**

## INFANT SLEEP PRODUCTS

JBF accepts cribs, bassinets, cradles, bedside sleepers, and play yards that meet current Safety Standards set by the Consumer Product Safety Commission and JBF quality/condition standards.

For all other items marketed or intended to provide a sleeping accommodation for an infant up to 5 months of age, the product must have a stand, meet stability requirements, and have a side height of at least 7.5 inches. **All other infant sleep products are not accepted for resale at JBF.**

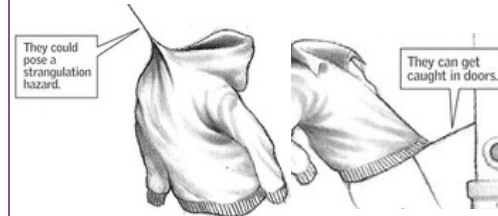


## HIGH CHAIRS



High chairs must have all original straps and buckles

## DRAWSTRING SAFETY



**Upper Outerwear WAIST Drawstrings** should be 3-inches or shorter and sewn to garment at mid-point so string cannot be pulled to one side.  
**Upper Outerwear NECK Drawstrings** should be removed completely.

# Clothing Accepted

Sizes newborn to 18 for girls and boys | Juniors 0-11

Short & long-sleeved onesies, shirts, dresses



Shorts, skirts, capris, pants, jeans



All pajamas & sleepwear



All shoes & boots



All seasonal clothing & accessories



Fan gear, dress-up, holiday attire



Juniors (limited to 15 items, current, name brand)



Maternity (all seasons, current, name brand)



## NO-THANK-YOU ITEMS

- X stained clothing
- X holes in clothing
- X clothing with odors (smoke, pet, mildew, etc)
- X school, sports club, or VBS clothing
- X adult clothing (maternity is accepted)
- X adult accessories

Used underwear is accepted as long as it is in LIKE NEW condition.





# Non-Clothing

Plates, cups, utensils,  
 NEW nipples, pacifiers,  
 bottles with nipples  
 removed



Breast pumps,  
 nursing covers,  
 baby carriers,  
 nursing pillows



Diaper bags,  
 diapers,  
 potty time,  
 bath time,  
 safety



Toys for  
 all ages!



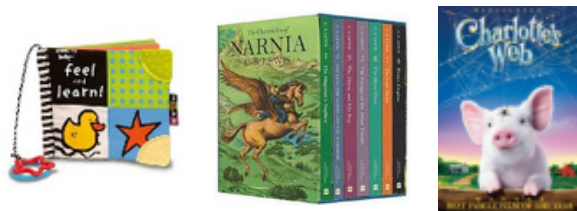
Musical instruments,  
 sporting goods,  
 backpacks,  
 lunch boxes



Games,  
 puzzles,  
 electronics



BOOKS: Soft, board,  
 picture, chapter,  
 educational



## NO-THANK-YOU ITEMS

**There are some items we know we cannot sell, no matter what the season, due to safety concerns.**

- X ALL stuffed animals
- X adult books
- X cookbooks
- X self-help books
- X ALL DVDs
- X VHS tapes & CDs
- X arts & crafts
- X mommy mart items
- X formula
- X food
- X medicine
- X USED nipples
- X USED pacifiers
- X drop-side cribs
- X ALL crib bumpers
- X baby wedges
- X full+ size beds
- X full+ size bedding
- X infant sleep products that are not compliant with safe sleep (pg 13)

## Décor

Current & Complete



**Storage:** Baskets & Organizers



**Decor:** Like New, Current & Trendy



**Gifts:** New/Like New Baby Shower Gifts

## Bedding

Clean, Current & Functional



**Blankets, sheets, pillowcases:**

Hang on hangers & pin if needed to keep secure

\*Full, queen, king size not accepted



**Sleeping bags & nap pads:**

Rolled, clean & functional



\*Toddler & twin size only



**Crib Sets:** No crib bumpers (mesh included)

# Large Items

These items are a "YES!" at any of our sales (and they usually sell well!)

**Safety First:** All items must meet safety standards. Please check for recalls and be sure all safety straps are included.





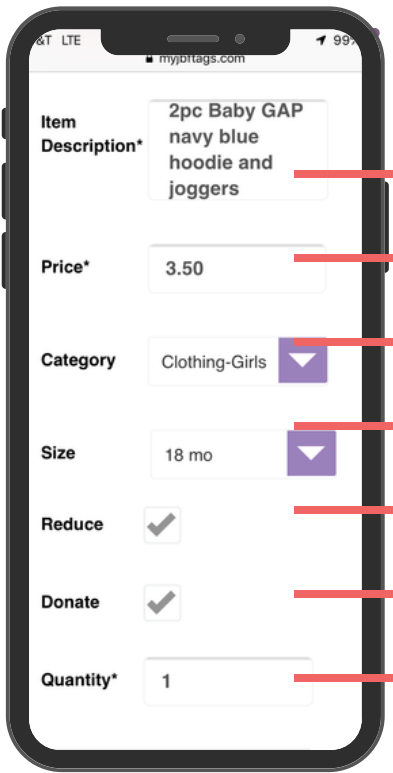
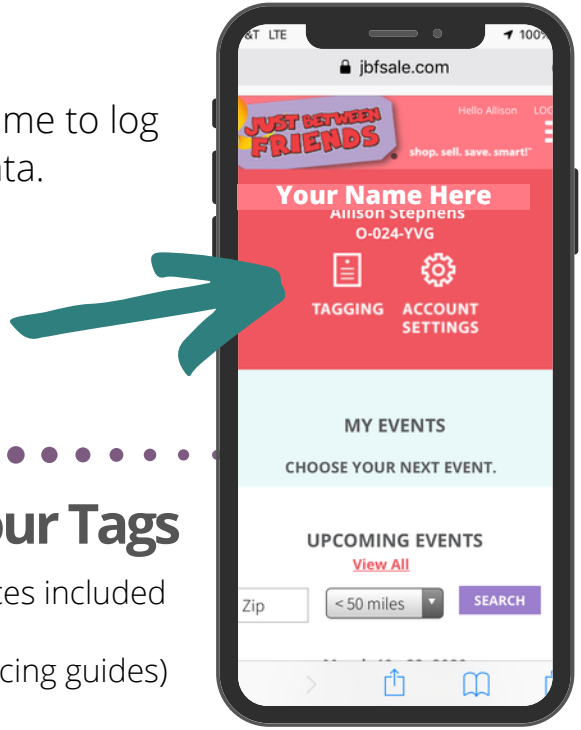
# How to Create Tags

## Where to Create Your Tags

Now that your items are inspected, it's time to log in to your JBF Profile & enter your tag data.



1. [jbfsale.com](http://jbfsale.com)
2. Login
3. Click on TAGGING



## What to Include on Your Tags

- Include brand, colors, number of pieces included
- You choose the price (refer to our pricing guides)
- Choose the category that fits best (leave blank if you can't decide)
- Indicate size for clothing and shoes
- A check mark here will allow your item to sell at 50% off on Half Price Day
- A check mark here will allow your item to be donated if unsold
- This feature is if you have more than one of the exact same item and want to create several tags at once

### PRO TIP! Talk-to-Text

If you are entering tags on your mobile device, use talk-to-text to go even faster.



[texoma.jbfsale.com](http://texoma.jbfsale.com)



[Consignor Community Group](#)



[Instagram](#)



# Tagging Pro Tips

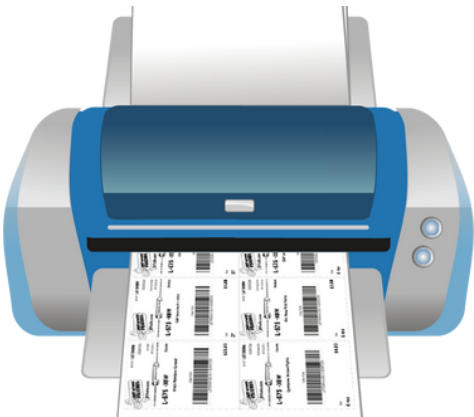
## DO

- Enter an accurate description
  - Brand
  - Color & Description
  - Number of pieces
- Enter correct size
  - Clothing
  - Shoes
- Price to sell (see pg 15)
- Choose to Reduce & Donate
- Use white CARDSTOCK
- Make sure the barcode is legible
- Attach using correct supplies & methods



## DON'T

- Use a vague description
- Leave out or enter the wrong size
- Price too high (see pg 15)
- Choose NOT to Reduce & Donate at least some of your items
- Use regular, thin computer paper
- Use colored or sparkly paper
- Print an illegible barcode (too light, too dark, smudged)
- Use a tagging gun incorrectly



## How to Print Your Tags

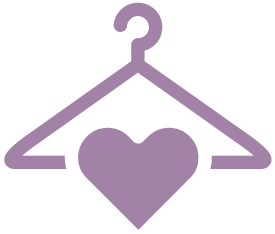
Print tags on 8.5"x11" **white cardstock**. Tags print 9 per page. Use the PDF format on Portrait mode.

## What if I Don't Have a Printer?

- Use your local library or office supply store
- If neither of those are an option, text us! 903-307-5595.



# Supplies



## Get your supplies in one spot to save time!

- white cardstock
- hangers (any are acceptable; use kid-size for smaller sizes)
- clear bags (zip-loc)
- ribbon/string/zip-tie
- clear tape & painter's tape (for protecting fragile surfaces like books)
- clear (saran) wrap (for puzzles)
- scissors
- paper cutter (totally optional, but makes cutting tags so much faster!)
- safety pins or [tagging.gun](http://tagging.gun) (so worth it!)
- hole-punch



# How to Prep & Price



## Clothing

### Accepted

### No Thank You

Hangers are facing like "?"

Use safety pins to attach sets on the hangers

Items are **CLEAN**  
**NO STAINS**  
**NO HOLES**  
**NO EXCESSIVE WEAR**

Attach tags to item tag or right armpit seam

Tags have description, size & JBF Price on white cardstock

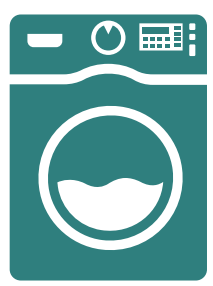
Sets attached incorrectly can damage item

Hangers are backwards

Items are **NOT CLEAN**  
**have STAINS**  
**have HOLES**  
**& EXCESSIVE WEAR**

Tags attached incorrectly will damage item

No description, no size, & not JBF Priced on regular paper



Is it clean?  
Is it safe?

Is it priced correctly?

Retail Price	less than \$10	less than \$20	more than \$20
JBF Price	<p><b>\$1-2</b></p> <p>Value Brands: Cherokee, Circo, Cat &amp; Jack, Garanimals</p>	<p><b>\$3-6</b></p> <p>Standard Brands: Carter's, Old Navy, Children's Place, Nike</p>	<p><b>65-75%</b> off retail</p> <p>Boutique Brands: <a href="#">CLICK HERE</a> <a href="#">FOR A LIST</a></p>

**Want to SELL Even MORE?** Choose to **REDUCE**, which allows your items to sell at 50% off during discount sale days

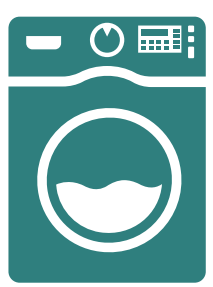
# How to Prep & Price



## Shoes

### Accepted

### No Thank You



Is it clean?  
Is it safe?

Is it priced correctly?

<b>Retail Price</b>	less than <b>\$10</b>	less than <b>\$20</b>	more than <b>\$20</b>
<b>JBF Price</b>	<b>\$2-3</b> Value Brands	<b>\$4-8</b> Standard Brands	<b>65-75%</b> off retail Boutique Brands

**Want to SELL Even MORE?** Choose to REDUCE, which allows your items to sell at 50% off during discount sale days

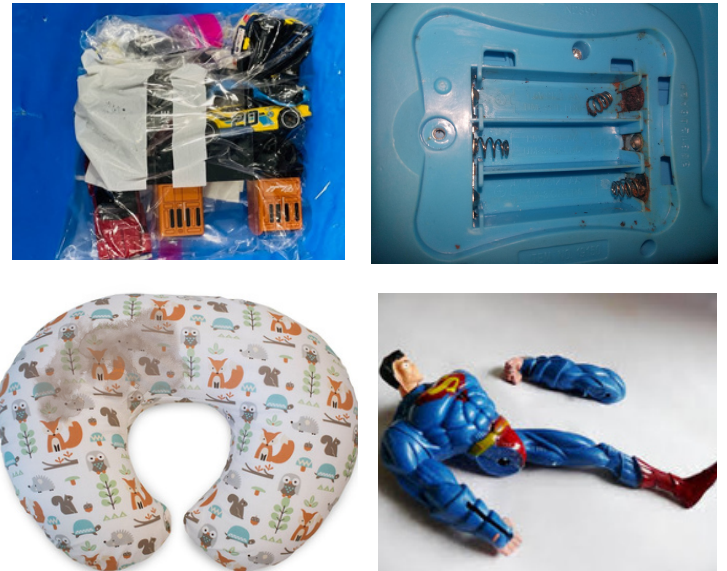


## Non-Clothing Items

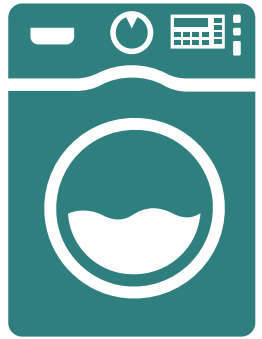
### Accepted



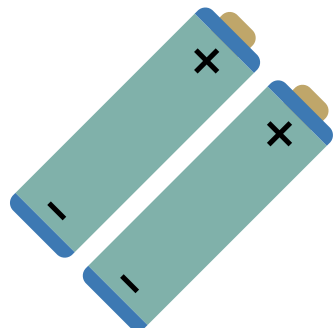
### No Thank You



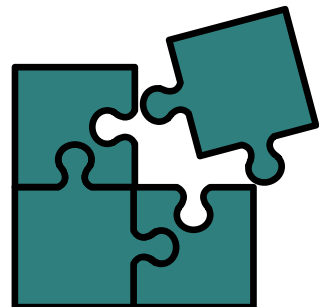
## Questions while you inspect your items:



Is it clean?  
Is it safe?



Does it work &  
have batteries?



Are all pieces  
included?



Is it priced  
correctly?

**Want to SELL Even MORE?** Choose to REDUCE, which allows your items to sell at 50% off during discount sale days



# How to Prep & Price

## Non-Clothing Items on Hangers

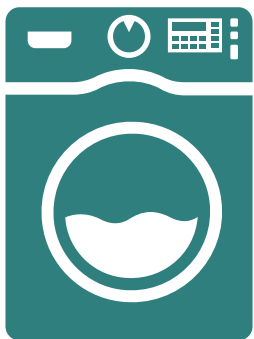


Bedding  
Blankets  
Swaddles

Baby Carriers  
Baby Wrap/Sling  
Shopping Cart Covers

Hooded Towels  
Diaper Bags  
Carseat Covers

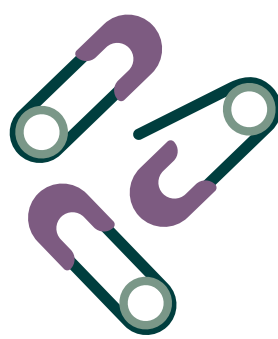
### Questions while you inspect your items:



Is it clean?  
Is it safe?



Is the hanger  
a question mark?



Is it attached  
correctly



Is it priced  
correctly?

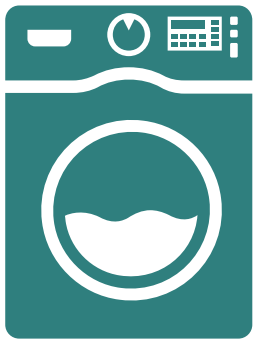
**Want to SELL Even MORE?** Choose to REDUCE, which allows your items to sell at 50% off during discount sale days

## Books, Puzzles, Games

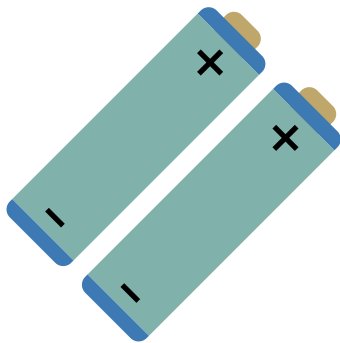


Use Painter's Tape to attach tags to Books & Boxes

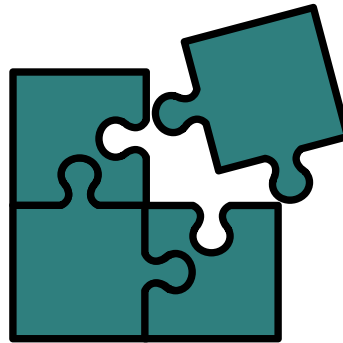
## Questions while you inspect your items:



Is it clean?  
Is it safe?



Does it work & have batteries?



Are ALL pieces included?



Is it priced correctly?

**Want to SELL Even MORE?** Choose to REDUCE, which allows your items to sell at 50% off during discount sale days

## Let's Get Your Items Packed Up

You did it! Here's how to organize clothing for easy & fast Drop Off:

**Swaddle category for newborn**

### Girls Clothing Sizes NB-18

Swim/Dance Gym	PJs	Holiday	Tops	Pants	Skirts Shorts	Outfits	Dresses	Outer wear

**Swaddle category for newborn**

### Boys Clothing Sizes NB-18

Swim	PJs	Holiday	Tops	Pants	Shorts	Outfits	Outer wear

### Maternity (S-XL) & Juniors (0-11)

Swim & Active-wear	Pajamas	Tops	Pants	Skirts Shorts	Dresses	Outerwear



# Organizing Your Items

## Let's Get Your Items Packed Up

You did it! Here's how to organize non-clothing items for Drop Off:

### **BOOKS GAMES PUZZLES**

Here's how books will be displayed at the sale:

**Soft**  
**Infant**  
**Board**  
**Picture**  
**Touch & Feel**  
**Sound**  
**Disney**  
**Holiday**  
**Religious**  
**Early Reader**  
**Series**  
**Junior Chapter**  
**Parenting**

### **BABY ITEMS (non-hanging)**

**Nursing**  
**Feeding**  
**Safety**  
**Bath**  
**Potty**

**TOYS**  
**SWIM TOYS**  
**SPORTS**  
**BACKPACKS**  
**LUNCHBOXES**  
**COSTUMES**

### **BABY ITEMS (hanging)**

**Bedding**  
**Towels**  
**Carriers**  
**Covers**  
**Diaper Bags**

**ROOM DECOR**  
**NURSERY**  
**BEDDING**

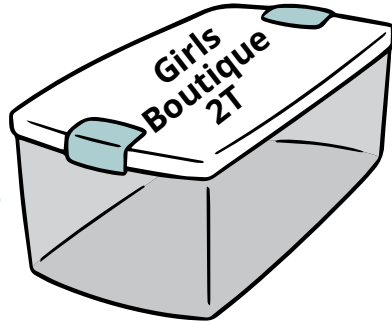
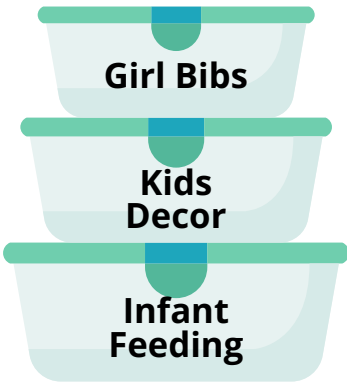
### **ACCESSORIES**

**Hairbows**  
**Socks, Tights**  
**Hats, Gloves**  
**Underwear**  
**Purses, etc**



# Organizing Your Items

**PRO TIP: Label Totes, Boxes & Bags for a faster Drop Off**



**Download FREE Category Hangers HERE**

SIZE _____  CATEGORY _____ ZONE _____ 	SIZE _____  CATEGORY _____ ZONE _____ 	SIZE _____  CATEGORY _____ ZONE _____ 
--	--	--

**Please note: We are not able to store any personal totes or containers at the venue. Boxes, bags, and totes are subject to checking upon exiting the building. We want to keep your items safe & secure!**

# Consignor Drop Off

**Monday, February 26**

**\*BY APPOINTMENT ONLY\***

**EISENHOWER BUSINESS CENTER  
 2415 S AUSTIN AVE, DENISON, TX 75020**

**1**

**Check In:  
 Show 1 Tag to scan.**



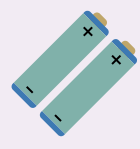
**2**

**Clothing & Shoes:  
 Take to inspection station**

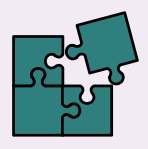


**3**

**Non Clothing:  
 Place items in zones.  
 Double check:**



Does it work & have batteries?



Are ALL pieces included?

**4**

**Display Clothing  
 (gender, size, category)**



**Display Shoes  
 (gender & size)**

**5**

**Large Items:  
 Place items on sales floor.  
 Attach waiver to carseats  
 & cribs.**



**6**

**You're done!  
 Get your early shopping  
 passes & referral cards**





# Sale Week

## CONSIGNOR SCHEDULE - SPRING 2024

**Monday, Feb 26**

*Drop Off*

**9:00am-9:00pm**

All Consignor Drop-Off  
By appointment only

Must be out of the building at 8:59pm

**Tuesday, Feb 27**

*Team & Seller Presale*

**4:00pm-8:00pm**  
Team (20+ hours) Shop

**5:00pm-8:00pm**  
Team (12+ hours) Shop

**5:30pm-8:00pm**  
Team (8+ hours) Shop

**6:00pm-8:00pm**  
Consignors Shop

Registers close at 8:30pm

**Wednesday, Feb 28**

*Presale Shopping*

**12:00pm - 8:00pm**

*Mid-Sale Drop Off:*

**WED - SAT  
NON-CLOTHING  
ITEMS ONLY**

**Thursday, Feb 29**

*Public Shopping*

**9:00am-8:00pm**

**Friday, March 1**

*Public Shopping*

**9:00am-3:00pm**  
Public Shopping

*Half Price Presale*

**3:00pm-5:00pm**  
CLOSED TO PUBLIC

**4:00pm-8:00pm**  
Team Members Shop

**4:30pm-8:00pm**  
Consignors Shop

**5:00pm-8:00pm**  
Half-Price Presale Shopping

\*Items without a star on the tag are an **ADDITIONAL 50% off!**

**Saturday, March 2**

*Discount Shopping*

**9:00am-1:00pm**  
Half Price Shopping

**1:00pm-2:00pm**  
**Sort Team Shop**  
75% off items marked to donate  
Must work sort shift to be eligible

\*Items without a star on the tag are an **ADDITIONAL 50% off!**

*Sort & Pick Up*

**2:00pm-7:00pm**  
Unsold Item Sort

**7:00pm-8:00pm**  
**Consignor Pick Up**  
Items not picked up by 7:59pm  
will be donated to our charity partner at 8:00pm

**Questions?**

EMAIL 24/7 AT:  
[sherman@jbfsale.com](mailto:sherman@jbfsale.com)

DURING SALE WEEK FOR URGENT  
QUESTIONS, TEXT: 903-307-5595

FOLLOW US:  
[@jbftexoma](https://www.facebook.com/jbftexoma)

**1**

**TAGGING**

Login to your tagging profile at [myjbf tags.com](http://myjbf tags.com)

MY JBF TAGS

shop. sell. save. smart!

MY TAGS CREATE TAGS PRINT TAGS REPORTS MY SETTINGS

**2** Hover over "Reports" and click "Sold Items"

**3**

Select the percentage you make at your sale and sale fee.

Select your percentage:

Select your sale fee:

40%

45%

50%

55%

60%

65%

70%

\$0.00

\$10.00

\$11.00

\$12.00

\$12.50

\$13.00

\$14.00

\$15.00

**4** Lastly, click "Run Report" to see what you've made!

**Run Report**

*How to check my sales:*





# Consignor Pick Up

## Saturday, March 2

### 7:00PM-8:00PM

### \*BY APPOINTMENT ONLY\*

**1**

**Check In:**  
Get a Pick Up list to check off as you pick up



**2**

**Clothing:**  
Pick up all clothing by your consignor number



**3**

**Non Clothing:**  
Pickup all items sorted by your consignor number



**4**

**Check Missing Tags, "No Thank You" and Pulled Recall/Safety items**  
**DOUBLE CHECK ALL ITEMS MATCH YOUR CONSIGNOR NUMBER**



**5**

**Check Out:**  
Items may be double checked before leaving the building. Turn in your completed pickup list!



**Donating to our Charity Partner? There is no need to arrive for Pick Up**  
Thank you for giving back to our community!

**Items not picked up by 7:59pm will be donated**



**Checks will be emailed before March 12**



[texoma.jbfsale.com](http://texoma.jbfsale.com)



[Consignor Community Group](#)



[Instagram](#)



# Contact Info



**Melda, Alyssa, Lendsy**

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